Multiple District "A" Treasurer, Box 656,
Watford, ON, NOM 2S0
treasurer@mdalions.org
Cell 519 859-3351

EXPENSE CLAIM 2025 - 2026

Name:
Address:
Lions Club

Postal Code

District A
Region
Zone

Month
Year

*** RECEIPTS REQUIRED ***

Date **yyyy/mm/dd**	OFFICERS SPECIFY:(1) Official Visit, (2)Cabinet Meeting, (3)Zone Advisory, (4)Region or Zone Rally, (5)Extension Visit, (7)Name of Club & Town visited. COMMITTEES SPECIFY: (a) Committee Name	Breakfast max. $10	Lunch max. $12	Dinner max. $18	**Other Expenses**	**Registration, Hotel max. $100/day**	**Transport (Air-economy, R.R., Bus)**	Kms travelled	Amount @ $0.35	Total
					District A-5 enter total kms here →					
									Total	

Signature:
(District or MDA Title)

Date:
yyyy/mm/dd

Approved by:
(District Governor / MDA Committee Chair)

Date:
yyyy/mm/dd

For Office use only
Cheque No.
Date issued

Revised 2025-10-07

Officers and Committee Members are to send completed expense claim forms with required receipts to their District Governors or Committee Chair for approval.

The District Governor or Committee Chair will forward approved copies and required receipts to the District Treasurer. Expense claims can be submitted via email.

Expense claims for this Lions year must be submitted as per the Expense Claim Due Date" chart.
Claims submitted after the “Due Date" will be subject to review by the Council of Governors for approval.